

MANGALORE UNIVERSITY

REGULATIONS GOVERNING CERTIFICATE PROGRAMME IN HAIR AND BEAUTY THERAPY AND DIPLOMA PROGRAMME IN DESIGNING AND TREATING HAIR.

(Framed under Section 44 (1)(c) of the KSU Act 2000)

Preamble:

The National Education Policy -2020 (NEP-2020) envisages to encourage vocational training programmes and other skills and to promote all types of formal and non-formal education in art, music, literature, culture and cultural activities.

Hairstyle complements the beauty of a person. Presently, hair care is not only nurturing the hair but also plays an important role in building the image of an individual.

Mangalore University plans to introduce a Certificate Programme in Hair and Beauty Therapy and Diploma Programme in Designing and Treating Hair. Mangalore University has started many innovative programmes. Objective of the programme is to provide a respectable status and well designed learning platform to the important profession of hair designing and styling and also to generate employment to the youth from all sections of the society through training them in the trade by imparting essential skills. This will help to tap the employment potential in the trade to meet higher levels of professionalism.

1. TITLE : Regulations governing certificate Programme in Hair and Beauty Therapy (HBT) and Diploma Programme in Designing and Treating Hair (DTH).

2. ELIGIBILITY FOR ADMISSION:

- i) **Certificate Programme**:- Candidates who have passed the two years Pre-University examination conducted by the Pre-University Education Board in the State of Karnataka or any other examinations considered as equivalent thereto shall be eligible.
- ii) **Diploma Programme**: - Candidates who have passed the two years Pre-University examination conducted by the Pre-University Education Board in the State of Karnataka or any other examinations considered as equivalent thereto shall be eligible and they shall have also completed Certificate programme in Hair and Beauty Therapy (HBT)

3. DURATION OF THE PROGRAMME:

- i) The duration of Certificate **Programmes** shall extend over a period of six months.
- ii) The duration of Diploma **Programmes** shall extend over a period of one academic year.

4. MEDIUM OF INSTRUCTION:

The medium of instruction and examination shall be in Kannada or in English.

5. HOURS OF INSTRUCTION:

- i) **Certificate Programmes**- There shall be 8-10 hours of instruction per week totaling 150 hours of instruction for the Programme
- ii) **Diploma Programmes**:- There shall be 15-18 hours of instruction per week totaling 300 hours of instruction per year.

6. ATTENDANCE:

Each Course shall be treated as an independent unit for the purpose of attendance. A student shall attend a minimum of 75% of the total instruction hours in a course including tutorials and seminars. There shall be no provision for condonation of shortage of attendance and a student who fails to secure 75% attendance in any course is not eligible for appearing the examination of that course. He/she shall be required to repeat that course by attending the classes.

7. MAXIMUM PERIOD FOR COMPLETION OF THE PROGRAMME:

The candidate shall complete the programme within the period prescribed in the regulations governing maximum period for completing various degree/ diploma programmes notified by the University from time to time.

8. SCHEME OF EXAMINATION & INSTRUCTION HOURS:

There shall be examinations at the end of the Programmes. The scheme of examination is as below:

i) Certificate Programme:

Subjects	Instruction Hours	Duration of Exam (Hrs)	Marks		
			I.A.	Exam	Total
Course 1	4	3	30	70	100
Practical	4	3/4	30	70	100
Internship/ Viva Voce	4	-	-	50+50	100
Total					300

ii) Diploma Programme:

Subjects	Instruction Hours	Duration of Exam (Hrs)	Marks		
			I.A.	Exam	Total
Course 1	4	3	30	70	100
Course 2	4	3	30	70	100
Practical 1	4	3 /4	30	70	100
Practical 2	4	3/4	30	70	100
Internship/Viva Voce	4	-		50+50	100
Total					500

Internship of 1 or 2 months for certificate/Diploma programmes at the end of the programmes in an establishment is mandatory for the completion of the programme.

9. INTERNAL ASSESSMENT:

- 9.1 The Internal assessment marks shall consist of one test (15 marks), one assignment (10marks) and one presentation (5 marks).
- 9.2. Marks scored in the internal assessment shall be indicated separately in the Marks card.
- 9.3 Internal assessment marks of a failed candidate shall be retained and carried forward to his/her subsequent examination.

10. REGISTERING FOR THE EXAMINATIONS:

A candidate shall register for all the courses in the subject when he/ she appear for the examination for the first time.

11. VALUATION OF ANSWER SCRIPTS:

Each theory/ practical course shall be evaluated by eligible examiners as decided by concerned Boards of Studies.

12. MINIMUM FOR PASS:

- 12.1 No candidates shall be declared to have passed in the examination unless he/she has obtained not less than 40% marks in the University Examination in each Course. Further, the candidate shall have obtained a cumulative of 40% marks in examination and internal assessment.
- 12.2 There shall be no minimum in respect of internal assessment.
- 12.3 A candidate who fails in any of the theory courses shall reappear in that theory course in the subsequent examination.

13. CLASSIFICATION OF SUCCESSFUL CANDIDATES:

The results of successful candidates at the end shall be classified on the basis of aggregate marks obtained.

Percentage of marks for declaring class:

First Class with Distinction	70% and above
First Class	60% and above but less than 70%
Second Class	50% and above but less than 60%
Pass Class	40% and above but less than 50%

14. IMPROVEMENT OF RESULTS

14.1 A candidate may be permitted to improve the course wise results of the examination, within 30 days after the declaration of the result or 10 days from the date of receipt of the Marks cards by the College/Institution/Department whichever is later. In case the candidate secures less mark in the reappearance examination she / he may retain the previous results.

14.2 The improvement option shall be exercised only once.

14.3 Application for improvement along with the payment of prescribed fee shall be submitted through the department/college together with the original statement of marks.

14.4 The internal assessment marks secured by the candidate during the programme shall be carried forward.

14.5 There is no declaration of ranks for the Certificate/Diploma Programme.
